



Serving as the Workforce Development Board for the Lower Shore of Maryland

The quarterly meeting of the Lower Shore Workforce Development Board was held on Wednesday, December 13, 2017, at 11:00 a.m. at Evolution Craft Brewing Co., in Salisbury, MD.

Members present: Charles Bagley, Ruth Baker, Chris Conklin (proxy for Jena Paquin), Jason Cunha, Bo Duke, Greg Eberts, Erik Emely, Katarina Ennerfelt, Paula Erdie, Geoffrey Failla, Joey Gardner, Walter Maizel, Heather Necessary, Angela Paris, Rosa Rodriguez (proxy for Jennifer Shahan), and Danny Thompson.

Absent: Jerry Barbierrri, Stephen Franklin, Freddy Mitchell, Tony Nichols, Joy Strand, Pattie Tingle, and Maria Waller.

Staff present: Shannon Alexander, Shelly Brown, Bob Hendricks, Jennifer Joynes, Ivonne Lomax, Dione Shaw, Rebecca Stack, and Becca Webster.

Walt Maizel, WDB Chairman, called the meeting to order at 11:00 a.m. The first item on the agenda was the Consent Agenda. Walt asked for a motion to approve the Consent Agenda as submitted. **MOTION:** Danny Thompson moved to approve the Consent Agenda. Katarina Ennerfelt seconded motion. The motion was unanimously approved.

Walt welcomed the new LSWA Deputy Workforce Director, Shelly Brown, to the Workforce Development Board. Shelly gave the Board a brief summary of her background and her future plans; personally and professionally. Walt also introduced Heather Mahler. Heather spoke to the board on behalf of the Youth Standing Committee. She thanked all the Youth Standing Committee members for their hard work and dedication to the Youth Strategic Plan draft being presented today.

Board Membership Updates: Walt stated that the Tri-County Council for the Lower Eastern Shore of Maryland has appointed Heather Necessary to serve as a member of the Lower Shore Workforce Development Board for an upcoming two-year term representing Title II Adult Education and Literacy activities. He reminded everyone that Adult Education providers rotate every two years. Walt thanked Angela Paris for her two-year representation. Another update, the Tri-County Council for the Lower Eastern Shore of Maryland has also appointed Jena Paquin to serve as a member of the Lower Shore Workforce Development Board for a four-year term representing the Division of Rehabilitation Services.

Guest Speakers: Walt introduced Mr. Jason Miller, Principal and Ms. Tana Ellis, Assistant Principal at Prince Street Elementary School.

Mr. Miller began by saying that he was born and raised in Salisbury. He graduated from Parkside High School, and furthered his education at Salisbury University. He began his career in Wicomico Schools: Pinehurst Elementary School; Delmar and West Salisbury Elementary Schools; and Prince Street.

Ms. Ellis said that this is her 19th year as an educator and her 13th year at Prince Street. She is a graduate of Salisbury University with her B.S. in Elementary Education. She began her career at Prince Street as a school counselor, and this is her 6th year as the Assistant Principal.

Speaker Highlights:

- Overview of the school demographics;
- Pre-K full-time this year/ Educates and provides before and after school care for working parents;
- Multiple outreach to parents (Facebook page/ Weekly Robo Calls/ Monthly Newsletter);

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- Frequent moves for our families due to poverty;
- Lack of Parental Involvement (why?);
- Various after-school programs (Community Foundation assists with funding);
- Field trips to CTE at Parkside High School and three local colleges; and
- Possible assistance with a spring Family Info Session to provide information about jobs & training available in our area.

Walt thanked Mr. Miller and Ms. Ellis for attending the board meeting today and sharing the efforts they are making not only to improve the lives of their students but to improve the community as a whole. He encouraged them to consider our programs when they are connecting individuals and families to community resources.

After a brief recess for lunch, the meeting resumed.

Old Business:

Youth Strategic Plan: Ivonne Lomax, Youth Program Coordinator, began with a Power Point Presentation of the 2017-2020 Youth Strategic Plan draft. Key objectives and action strategies were discussed. Ruth Baker said that the funding plan related to implementation of the Youth Strategic Plan is not included in the board packets. As a board member, she feels that this would be a good reference. Ivonne stated that she would email the outline to the entire board upon returning to the office. Ivonne acknowledged all the Youth Standing Committee members: Jennifer Bertrand, Somerset Count Recovery & Re-entry Center; Jonathan Birkhead, Maryland Promise Waystation, Inc.; Dave Harner, Wicomico County Board of Education; Jill Heathfield, Wor-Wic Community College; Richard Johnson, Del-Mar-Va Council Boy Scouts of America; Heather Mahler, Community Foundation of the Eastern Shore; Theo Williams, City of Salisbury; and Tina Williams, Department of Juvenile Services. She expressed to the board the value that each member contributed to this plan. Ivonne also gave a special shout out to Heather Mahler for taking the time to attend today's meeting to support her and the Strategic Plan presentation. Walt asked for a motion to approve the Youth Strategic Plan as submitted. **MOTION:** Joey Gardner moved to approve the Strategic Plan. Katarina Ennerfelt seconded motion. The motion was unanimously approved.

New Business:

Success Story: Walt said that since today's meeting was primarily focused on youth, the Youth Success Story on Marisa Morris was provided by Telamon; our current Out-of-School vendor. Walt asked Ivonne to give a brief summary of the handout.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,
Dione Shaw
Operations Coordinator

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