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*Serving as the workforce investment board for the Lower Shore of Maryland*

The regular quarterly meeting of the Lower Shore Workforce Investment Board was held on Wednesday, October 14, 2009 at 11:00 a.m. at Chesapeake Steakhouse in Salisbury, Maryland.

**Members present:** Margaret Dennis, Nola Arnold, Derek C. Bland, Peggy Bradford, Greg Eberts, Paula Erdie, John Ostrander, Jennifer Shahan, Renee Stephens, Zoraida Maldonado-Williams, Ted Doukas, Freddy Mitchell, E.C. Townsend and Donna Weaver.

**Members absent:** Glenn Ains, Robert McIntyre, Daniel Thompson, Diana Nolte, Jay Tawes, and Doug Wilson.

**Staff present:** Milton Morris, Workforce Director; Sharon Jones, Eileen Cross, Tshya Mahon and Rosemary Davis.

**Guests:** Carl Reavis, DLLR; Patti Mannion, Youth Council Chair; Mary Ashanti and Iris Warren NAACP; Diane Stulz, Worcester Board of Education

Derek C. Bland, WIB chair, called the meeting to order at 11:05 a.m.; a quorum was present. Derek welcomed Zoraida Maldonado-Williams as the new Board Chair and handed the meeting over to her. Zoraida presented Derek with a plaque thanking him for his dedication and service to the WIB.

The minutes of the July 8, 2009 meeting were unanimously approved on motion by Renee Stephens, seconded by Derek Bland.

### **Reports:**

Milton Morris asked for an amendment to the Agenda to include discussion about possibility of holding a retreat for the Board in 2010. Donna Weaver moved to change the agenda, Derek Bland seconded. Motion approved.

Discussion: Milton asked the Board for approval to schedule a retreat for the Board in July, 2010 to explore what the WIA legislation means and do strategic planning. Milton proposed inviting a facilitator to conduct the meeting. Renee Stephens stated that July seems too far away and suggested that the retreat be held in January 2010. Renee Stephens moved to approve scheduling a Board retreat in January at a location to be announced. Derek Bland seconded. Motion approved.



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*Financial Report:* Milton reported that spending is generally on target. ARRA money will be spent first to strengthen basic services. Most of the ARRA funds have been obligated but not yet spent.

Milton informed the WIB of an aerospace grant that LSWA staff worked on with HAWK institute. There was some discussion about the details of the grant. Jennifer Shahan spoke to the Board about a Pathways Out of Poverty grant that she worked on.

Milton reviewed 5 MOUs LSWA staff is developing. Renee asked what the process is for reviewing the proposals and if it's possible for the WIB to be made aware of the proposals before approval.

The Work Readiness Subcommittee is meeting next week with Upper Shore Director to discuss their process.

Milton stated that he would like to see the Development subcommittee reenergize.

The new facility has been purchased. The One Stop will move into the building in the last half of 2010.

*Director's/Staff Report:*

*Mobile One-Stop:* Written report was included in the packet.

*Youth Council and Program:* Written report was included in the packet. The Youth Council is focusing on developing a mentoring program for out-of-school youth. A Worcester County summer program participant spoke to the Board about her experience in the youth program.

*One-Stop Job Market:* The report was presented by Greg Eberts. The 2009 Fall newsletter was included in the Board packet.

There being no further business, the meeting adjourned at 12:45 p.m.

Respectfully submitted,

Rosemary Davis  
Operations Coordinator