



Serving as the workforce investment board for the Lower Shore of Maryland

The regular quarterly meeting of the Lower Shore Workforce Investment Board was held on Wednesday, January 14, 2009 at 11:00 a.m. at the One-Stop Job Market in Salisbury, Maryland.

Members present: Nola Arnold, Derek C. Bland, Ted Doukas, Paula Erdie, Harry Gemmell, Robert McIntyre, Zoraida Maldonado-Williams, John Ostrander, Bonita Porter, Carl Reavis, Jennifer Shahan, Renee Stephens, Daniel Thompson, Donna Weaver and Doug Wilson.

Members absent: Peggy Bradford, Margaret Dennis, Karen Megronigle, Freddy Mitchell, Diana Nolte, Jay Tawes and E.C. Townsend.

Staff present: Milton Morris, Workforce Director; Sharon Jones, Eileen Cross, Jesse Horsey, Chris Williams and Carole DiPietro.

Guests: Mike Pennington, Executive Director, Tri-County Council; Greg Eberts, Labor Exchange Administrator, MD Dept. of Labor, Licensing & Regulation; Roger Lash and Karl Matzdorf, Maryland State Apprenticeship; Diane Stulz and Jeff Wooten, youth program vendors from Worcester County Public Schools; Bryan Ashby, youth program vendor from Parkside CTE; and Patti Mannion, Jackie Gast, Linda Hardman and Warner Sumpter, Youth Council members.

Derek C. Bland, WIB chair, called the meeting to order at 11:05 a.m.; a quorum was present.

All guests were asked to stand and be recognized; Donna Weaver, Carl Reavis and Paula Erdie were introduced as new Board members. A certificate of appreciation was presented to Carole DiPietro by Derek Bland and Milton Morris.

A PowerPoint presentation by Roger M. Lash, Jr., Maryland State Apprenticeship Director and Karl Matzdorf, Maryland Apprenticeship and Training Specialist provided information about current efforts to promote apprenticeships. Eighty-one percent of apprenticeships in Maryland are in the construction field. In an effort to expand training, apprenticeship navigators are being selected and assigned to designated areas around the state. Due to time constraints at today's meeting, some type of future follow-up meeting will be scheduled.

Since some WIB members had other commitments, it was decided to dispense with voting items first rather than strictly follow the agenda.

Nina DiCarlo has expressed an interest in serving on the Youth Council and has met with Derek and Eileen Cross, youth program coordinator. Due to a scheduling conflict, she was unable to attend the meeting but asked that her name be placed in nomination. On motion by Doug Wilson, seconded by Renee Stephens, her appointment to the Council was unanimous.

"Providing workforce policy, planning and oversight for the Lower Shore of Maryland"



Serving as the workforce investment board for the Lower Shore of Maryland

Zoraida Maldonado-Williams has volunteered to serve as Vice-Chair of the Workforce Investment Board. There were no nominations from the floor; Zoraida was unanimously elected to serve as Vice Chair.

On motion by Doug Wilson, seconded by Nola Arnold, the minutes of the October 8, 2008 meeting of the Workforce Investment Board were unanimously approved as written.

Mike Pennington reported that a location for a new building is being sought. The new site would not only house the One-Stop Job Market but also Shore Transit. Maryland Transit Authority has committed funding for the purchase of property, but funding for the building will need to come from other sources. The Tri-County Council Executive Board recently authorized the development of an RFP for construction. The current building lease has an option to renew for two years. Mike asked the WIB members to keep this funding need in mind and to contact him with any suggestions for property sites, funding, etc.

Reports:

Financial Report: Milton reported that although the youth funding category looks overspent, it is actually reflective of the formula used by TCC fiscal to allocate expenditures based on the number of participants and should level out later in the year.

Director's Report:

- Work has begun on developing an RFP for youth program providers. The Youth Council will be involved in reviewing and making recommendations to the WIB for award of contracts at the April meeting.
- Collaboration w/DSS on a program for youth aging out of foster care continues with services to begin on March 1st
- Regarding the development of a strategic plan for the WIB, Milton suggested three aspects for strategic thinking: developing/extending the resource base, diversifying for the move and support for that, and relationship with the business community (how we related, how to offer services, etc.) and political aspects of how to support the WIA system in general.

Development Committee: Doug Wilson reported that a case statement is being developed to be used when contacting potential funding sources.

One-Stop Job Market: Greg Eberts, Labor Exchange Administrator, reviewed the One-Stop Job Market newsletter and reported on the increased usage of services at the Job Market and also increased usage of the One-Stop website.

"Providing workforce policy, planning and oversight for the Lower Shore of Maryland"



Serving as the workforce investment board for the Lower Shore of Maryland

Mobile One-Stop: Sharon Jones introduced Chris Williams, the newest staff member on the mobile unit. Statistical information and a narrative of current services were included in the packet of information each WIB member received in the mail.

Youth Council and Program: Eileen Cross reported that the Youth Council met in November and is being chaired by Patti Mannion. Former chair Paula Erdie will continue as a member of the Council. One of the Council's projects is the revitalization of the youth website. Their plan is to make it current and interactive for area youth and perhaps include information from the recently updated *Eastern Shore Career Guide*. Working with the youth program providers to plan for summer work opportunities is also beginning.

Shore Workforce Enhancement Initiative: A meeting of business leaders sponsored by LSWA and BEACON was held on Monday (1/12) at Salisbury University. Derek presided over the meeting and led discussions related to identifying projects on the Lower Shore that could be pushed for funding when money is made available. WIB members were invited to contact Derek via phone or email. The data will be finalized by BEACON and forwarded to Derek next week. Projects which received the highest interest at the meeting included completing the last mile of broadband, speed up the remaining funding for the Allied Health building, business incubators, etc. It was suggested that the construction of a new one stop be included in that list.

There being no further business, the meeting adjourned at 1:25 p.m.

Respectfully submitted

Carole DiPietro
Office Manager

"Providing workforce policy, planning and oversight for the Lower Shore of Maryland"

One-Stop Job Market ■ 917 Mount Hermon Road, Suite #10 ■ Salisbury, MD 21804
Phone: (410) 341-3835 ■ Fax: (410) 341-3735
www.lswa.org